

## Position Profile

# CONTROLLER

Reports To: President  
Organization: Taylor Oilfield Services  
Date: January 2025

## WHY JOIN TAYLOR OILFIELD SERVICES?

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This is an exciting opportunity to shape the financial foundation of a thriving company. As the Controller at Taylor Oilfield Services, you will have the chance to make a significant impact by building efficient processes and driving financial excellence. If you are a detail-oriented professional with a passion for hands-on leadership and operational improvement, we encourage you to apply.

## ABOUT THE CONTROLLER

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Reporting directly to the President, the Controller will oversee the day-to-day financial operations of Taylor Oilfield Services, a dynamic company with 150 employees located in Virden, Manitoba. This is a hands-on, onsite role requiring in-depth involvement in financial management, reporting, budgeting, and compliance. As the company's Controller, you will play a critical role in building and streamlining financial processes while leading a small team of accounting technicians. This position is onsite four days a week.

## KEY LEADERSHIP ACCOUNTABILITIES

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- Oversee and manage the financial operations of the company, including budgeting, forecasting, cost analysis, and cash flow management.
- Ensure the accuracy, integrity, and timeliness of financial reporting, including monthly, quarterly, and annual financial statements.
- Develop and maintain efficient accounting systems, processes, and internal controls aligned with recognized accounting principles and best practices.
- Lead and mentor the accounting team, fostering professional growth and accountability.
- Manage all aspects of regulatory compliance, including tax filings (e.g., GST, PST, WCB) and audit requirements.

- Implement and improve financial systems and tools to enhance operational efficiency and decision-making.
- Collaborate with the President to provide actionable insights and financial analysis to support business operations and decision-making.
- Handle day-to-day accounting functions, including accounts payable, accounts receivable, payroll, and general ledger maintenance.
- Prepare for and lead the annual audit process, ensuring compliance with all relevant financial policies and regulations.
- Drive the creation of financial models and reports to evaluate trends, operational performance, and revenue opportunities.
- Monitor standard costs and identify opportunities for profitability improvements.
- Act as the primary liaison for internal and external stakeholders, including auditors, banks, and tax authorities.

## EDUCATION AND EXPERIENCE REQUIREMENTS

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- A post-secondary degree in Finance, Accounting, or Business, complemented by a Chartered Professional Accountant (CPA) designation.
- 8 to 10+ years of progressive experience in accounting or finance, with a demonstrated ability to manage financial operations in a hands-on role.
- Proficiency in accounting software and advanced Excel skills.
- Strong leadership abilities, with a proven track record of managing and developing small teams.
- Excellent analytical and organizational skills, with a keen eye for detail and the ability to meet deadlines.
- Solid understanding of financial reporting, budgeting, and compliance requirements.
- Effective communication skills, with the ability to convey complex financial information to non-financial stakeholders.

If you are interested in learning more about this opportunity, please call or submit your resume to:

Jenny Rowell, Analyst

[Jenny.Rowell@mnp.ca](mailto:Jenny.Rowell@mnp.ca)