



x^wməθk^wəyəm

Musqueam
Indian Band

MNP

Intergovernmental Affairs Officer (Vancouver, BC)

On behalf of our client, Musqueam Indian Band, we are actively seeking an Intergovernmental Affairs Officer to join their team! The Musqueam people are traditional speakers of həŋqəmiŋəm and constitute a robust and growing community, boasting over 1,300 members. Their community is situated on a small portion of their ancestral lands, known as the Musqueam Indian Reserve, located to the south of Marine Drive near the Fraser River's mouth. The name "Musqueam" is intricately tied to the River Plant, known as məθk^wəy. Passed down through generations, there is a compelling story that explains how they have come to be recognized as the x^wməθk^wəyəm (Musqueam) - People of the River Plant. Historically, they have moved within their territory, harnessing its abundant resources for fishing, hunting, trapping, and gathering. They have maintained their cultural distinctiveness and resilience despite enduring challenges posed by residential schools, colonial laws that sought to suppress their ceremonies, and other attempts at assimilation. Today, their lands and waters continue to serve as the bedrock of their cultural and economic practices, carrying within them the repository of knowledge and memory, intricately intertwined with their teachings and laws. To delve deeper into the rich heritage and culture of Musqueam, we invite you to visit their official website at www.musqueam.bc.ca.

The Intergovernmental Officer (IO) plays a vital role in supporting the Band's strategic vision and goals, particularly in the realm of external and intergovernmental affairs. Reporting to the CAO, the IO supports the long-term strategic vision and goals of the Musqueam Indian Band and Intergovernmental Affairs. Specifically working with external stakeholders including municipal, provincial, federal government entities, other indigenous governments, and non-government organizations as assigned. Under the direction of CAO, the IO attends meetings, provides information as directed and reports back to Chief and Council. This role acts as a key advisor and liaison, ensuring effective communication and collaboration between the Band and its external partners. This role demands a deep understanding of First Nation priorities, exceptional relationship-building skills, and the ability to handle complex, multifaceted projects. This position requires a blend of strategic acumen, cultural insight, and exceptional communication skills to navigate the complex landscape of intergovernmental affairs.

Key Responsibilities

- Supports and works with Council and CAO to implement the Musqueam Strategic Plan.
- Prepares for negotiations to support the Council.
- Communicates and supports departments with new project initiatives as they relate to external negotiations.
- Attends meetings with the Band Council as invited or required.
- Develops an understanding of industry stakeholders and other First Nation priorities around Title and Rights.
- Fosters positive relationships within the Administration, Musqueam Capital Corporation, Council, and the external stakeholders.
- Supports Secretariat function for Council for external stakeholder meetings, including but not limited to setting agendas, coordinating meetings, recording all resolutions, minutes, decisions, regulations, and policies and proceedings.
- Works to develop an understanding of external stakeholders and other First Nation priorities around Title and Rights.
- Works with Council on issues related to government-to-government relationships.

- Develops and maintains effective working relationships with external partners and stakeholders including governments, aboriginal organizations, businesses, and the media.
- Supports stakeholders and different levels of government on key issues affecting Musqueam Nation.
- Other related duties as required.

Skills and Qualifications

- Bachelor's degree in First Nations studies, Law, Public Administration or related field or equivalent experience.
- 5-10 years' directly related experience including senior level experience in a First Nation environment.
- Demonstrated success building relationships and negotiating favorable outcomes.
- Experience reporting directly to a Council or Board of Directors.
- Extensive knowledge of Musqueam people, traditions, teachings, culture, protocols, and practices.
- Exceptional relationship building skills.
- Knowledge of federal, provincial, municipal, and Indigenous governments.
- Knowledge of Indigenous title and rights and the legal landscape affecting this area.
- Strong verbal and interpersonal communication skills including the ability to communicate effectively with a variety of people including Council, staff, membership, government officials and media.
- Well-developed writing skills including report writing.
- Ability to manage a variety of overlapping projects.
- Technically literate with intermediate level computer skills including MS Office.

Working Conditions

- The work is performed in an office environment.
- Able to work a varied work schedule including evenings and weekends. Some travel required.
- Valid Driver's License required with access to a vehicle for work purposes.
- Successful Criminal Record Check.

Join the Musqueam team and become an integral part of their community-focused First Nations Government, deeply rooted in the wisdom of their heritage. This role is based out of Musqueam's Administrative Office, which maintains a drug and alcohol-free environment, fosters a welcoming business casual culture, and grants access to a community fitness center and gym. Additionally, employees will enjoy the advantages of a comprehensive group benefits plan and a pension plan. Conveniently situated with ample free parking, picturesque nature trails at UBC, and the tranquility of the nearby Fraser River, you'll thrive in a dynamic work setting surrounded by diverse shops, restaurants, and services.

If you feel you have the demonstrated background and are interested in learning more about this opportunity, please forward your resume to kam.ketler@mnp.ca. We thank all candidates for their interest; however, only those selected to move forward will be contacted.